**The MASTER’S UNIVERSITY & SEMINARY   
TRANSCRIPT REQUEST FORM**

**Office of the Registrar  
The Master’s University  
21726 Placerita Canyon Road  
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**Transcript request forms can be submitted in any of the following ways**  
Fax: 661-362-2722 (secure, please include payment info on form)  
Email: [registrar@masters.edu](mailto:registrar@masters.edu) (payment info may be called in)   
Mail: The Master’s University, Office of the Registrar, 21726 Placerita Canyon Rd, Santa Clarita, CA 91321.

**STUDENT INFORMATION**

\*\*Please check:  TMU staff/faculty  Scholarship for TMU/TMS attendance

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_ Attended:  TMU  TMI  TMS  LABC

TMU ID # Date of Request *(Check all that apply)*

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Last First M.I. Maiden Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 **Student Signature** *(required by Public Law 93-579) Birthdate*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Permanent Address (*not campus*) Phone

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City State Zip Email

Billing Address (if different): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CREDIT CARD** (If request form is emailed, please call in for credit card info)

**TRANSCRIPT RECIPIENT INFORMATION**

**TRANSCRIPT RECIPIENT INFORMATION**

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Recipient Name

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Recipient Mailing or E-mail Address

**OPTIONS** \*\*\*Please allow 3-5 business days for processing. Processing time may be delayed at the beginning and end of a semester.

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| ***Qty*** | ***Delivery Method*** | ***Fees*** | ***Rush Processing (2 Business Days)*** | ***Mailing Fees (in addition to transcript fee)*** |
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\*Note: For **scholarships or TMU staff/faculty**, no transcript fees for First Class mail delivery or campus pick-up. Email delivery is $4 and an account must be created online. Please see instructions by visiting <http://www.masters.edu/transcripts>.